

DIRECTORATE OF SCHOOL EDUCATION  
TRANSPORT MONITORING CELL

**STUDENTS SPECIAL BUS SCHEME**

Provision of Transport facilities at concessional rate of Rs.1/- per trip to all Students availing Transport facilities under the scheme “Students Special Buses”

The Scheme was implemented with effect from 26.01.2010 vide G.O.Ms.No.28 dt. 09.10.2015. Totally 58 students special buses are being operated in Puducherry and 13 Students Special Buses are being operated in Karaikal District. Buses are being operated for **boys and girls separately**.

Around 6000 students both college and School are benefited in Puducherry Region and 1200 students are benefited in Karaikal Region under this Scheme. The students coming from **rural areas especially economically weaker sections are** more benefited in this scheme.

A Monitoring Cell is functioning under the Head of a Superintendent of Police (Retd.) to oversee the functioning of this Students Special Buses. A guidelines for the Transport Monitoring Cell is issued vide G.O.Ms. No. 29 dt. 09.10.2010

Total annual expenditure incurred to operate this scheme is nearly Rs. 6 Crore per annum in this financial year 2016-2017

**STUDENTS' SPECIAL BUSES BEING FLAGGED OFF BY THE  
HON'BLE EDUCATION MINISTER, PONDICHERRY**



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**GOVERNMENT OF PUDUCHERRY**

**ABSTRACT**

Chief Secretariat (Education) - Implementation of Students' Special Bus Scheme -  
Constitution of Transport Monitoring Cell - Notification - Order - issued.

CHIEF SECRETARIAT (EDUCATION)

G.O. Ms.No. 28

Puducherry, the 9<sup>th</sup> Oct, 2013

Read: I.D.No.106/DSE/EE/A1/2012, dated 7.8.2013 of the  
Director of School Education, Puducherry.

**ORDER:**

The benefit of the Students' Special Bus Scheme lies in ensuring the timings of operation of buses and also the security of the students during commutation. Hence, for effective monitoring it has been proposed to create a separate Transport Monitoring Cell in the Directorate of School Education.

2. The Lieutenant- Governor, Puducherry has been pleased to constitute a Transport Monitoring Cell for efficient monitoring of the implementation of the Scheme in general and operational aspects of buses in particular.

3. The Transport Monitoring Cell shall consist of a team of the following Officials, namely:

- (i) Deputy Director (Elementary Education) - Nodal Officer
- (ii) One retired official, in charge of the Cell, in the rank of Superintendent of Police or Regional Transport Officer.
- (iii) Two retired officials to assist in the mobility of buses including checking enroute, in the rank of retired Motor Vehicle Inspector or equivalent
- (iv) One Assistant/UDC to assist the Officer-in-charge to prepare relevant files for submission to DD(EE) who is the Nodal Officer in the Directorate of School Education for this Students' Special Bus Scheme.

The services of personnel under items (ii) and (iii) shall be drawn on outsourcing basis. The personnel engaged on outsource basis for this cell may be paid as per the decision of the Government.

4. **ROLES AND RESPONSIBILITY OF THE TRANSPORT MONITORING CELL FOR IMPLEMENTATION OF THE STUDENTS' SPECIAL BUS SCHEME**

- (1) To commute and monitor the operation of the buses on day-to-day basis.
- (2) To prepare Trip-sheets every day.
- (3) To submit Trip-sheets and consolidate the details facilitating the preparation of bills for the bus operators.
- (4) To communicate to the Directorate of School Education about the actualities of the operation of the buses from time to time.

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ROLES AND RESPONSIBILITY OF THE TRANSPORT MONITORING CELL FOR IMPLEMENTATION OF THE STUDENTS' SPECIAL BUS SCHEME

- (5) To prepare reports and submit to the Government, as and when necessary, about the operation of the buses.
- (6) To prepare bills and other related files for submission to the Government.
- (7) To conduct surprise inspection of the buses in the routes, being plied in different routes.
- (8) To ensure alternate arrangements, in case regular buses could not be plied by the operators for unforeseen reasons.
- (9) To ensure the updation of the condition of the buses in terms of payment of taxes by the proprietors, maintenance of the buses and the records pertaining to the drivers and other personnel.
- (10) To make arrangements to meet exigent situations arising, if any.
- (11) To sort out issues then and there in consultation with the Director of School Education
- (12) To meet once in two months to discuss and to work out the modalities for efficient monitoring of the Scheme.
- (13) To ensure all measures of safety and security of students as observed in the Bipartite agreement and guidelines in terms of conditions and maintenance of buses and the regulation of services of drivers and attendants (conductors).
- (14) To conduct parent meetings to discuss and resolve the issues to facilitate their co-ordination in the implementation of the Scheme.
- (15) To conduct meetings of the proprietors of the buses with the officials of the Transport Department and Police Department to facilitate them in the safety and secured transportation of the students.

5. This issues with the concurrence of the Finance Department vide their U.O No.22 48/74/2013 dated 05.09.2013.

//BY ORDER OF THE LIEUTENANT-GOVERNOR//

  
(M. GUNASEKARAN)

UNDER SECRETARY TO GOVERNMENT (EDUCATION)

To

The Director of Stationery & Printing - For publication in the next issue of the Official  
Puducherry Gazette and to forward 10 copies to this  
Secretariat for record.

Copy to:

1. The District Collector, Karaikal.
2. The Director of School Education, Puducherry
3. The Principal Accountant General (Civil Audit), T.N. & Pondy, Chennai/Puducherry
4. The Director of Accounts & Treasuries, Puducherry
5. The Deputy Director of Accounts & Treasuries, Karaikal /Mahe/Yanam.
6. The Regional Administrator, Mahe/Yanam.
7. The Chief Educational Officer, Puducherry /Karaikal/Mahe/Yanam.
8. The Delegate to Director of School Education, Yanam.
9. The Joint Director(SE), Directorate of School Education, Puducherry
10. The Deputy Director of Education(Women), Puducherry
11. The Deputy Director of Education(Admn), Directorate of School Education, Puducherry
12. The Deputy Director of Education(Ele.Edn), Directorate of School Education, Puducherry
13. The Central Records Branch, Puducherry
14. G.O.(Spare).

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**GOVERNMENT OF PUDUCHERRY**  
**Abstract**

Chief Secretariat (Education) - Guidelines for Implementation of Students' Special Bus Scheme and Bipartite Agreement between the Director, Directorate of School Education, Government of Puducherry and the Proprietor of the Private Buses for the operation of Students' Special Bus Scheme - Notification - Order - issued.

**CHIEF SECRETARIAT (EDUCATION)**

G.O Ms.No. 29

Puducherry, the 9<sup>TH</sup> Oct, 2013

Read: I.D.No.106/DSE/EE/A/2012, dated 7.8.2013 of the  
Director of School Education, Puducherry.

**ORDER:**

The Lieutenant-Governor, Puducherry has been pleased to approve notification of "The Guidelines for Implementation of Students' Special Bus Scheme" as in the Annexure - I enclosed to this Government Order.

2. The Bipartite Agreement to be made between the Director, Directorate of School Education, Government of Puducherry and the Proprietor of the Private Buses for the operation of Students' Special Bus under the Scheme in the Union Territory of Puducherry shall be as in the Annexure - II enclosed herewith.

3. This issues with the concurrence of the Finance Department vide their U.O No.2248/F4/2013 dated 05.09.2013.

//BY ORDER OF THE LIEUTENANT-GOVERNOR//

  
(M. GUNASEKARAN)

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11. The Deputy Director of Education(Admn), Directorate of School Education, Puducherry
12. The Deputy Director of Education(El.Edn), Directorate of School Education,  
Puducherry
13. The Central Records Branch, Puducherry
14. C.O.(Spare).

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ANNEXURE - 1

G.O.Ms.No. 29 dated 9<sup>th</sup> Oct,2013

**GUIDELINES FOR IMPLEMENTATION OF STUDENTS' SPECIAL BUS SCHEME  
IN THE UNION TERRITORY OF PUDUCHERRY**

1.(a) The Government of Puducherry is committed to the welfare of students and many interventions are undertaken. One such intervention is plying of buses for the benefit of the students.

(b) It has been estimated that around 15,000 to 20,000 students usually commute everyday from their localities to reach schools and colleges situated in various parts of the respective regions. Hence, it has been proposed to implement the "Students Special Bus Scheme" in the Union Territory of Puducherry.

(c) The need for issue of guidelines for the implementation of "Students Special Bus Scheme" has also been engaging the attention of the Government for quite some time.

2. The regulatory Guidelines for the Students Special Bus Scheme (herein after referred as the Scheme) are as detailed below:

- (a) The Deputy Director (Elementary Education) shall be the Implementing and Monitoring Authority of the said Scheme and the Nodal Officer in the Directorate of School Education.
- (b) An agreement has to be made between the Director of School Education (First Party) and the Proprietor of the concerned Buses (Second Party)
- (c) The seating capacity of the bus shall not be less than 50 but not more than 56 in all, excluding the Driver and Conductor.
- (d) The vehicle permit shall be in the name of the Director of School Education until the route permit expires.
- (e) The second party shall bear all the cost such as maintenance, fuel, M.V. Tax, Insurance, salary of the crew etc..
- (f) There shall be no privity of contract of employment between the employees and the first party.
- (g) The second party shall operate the buses in the specified routes allotted during the period of the agreement.
- (h) The buses required by the First Party at any point of time shall not be more than 10 years old.
- (i) The second party shall ply the vehicles for the school and college students as per the chartered timings on all days in a week except Saturdays and Sundays and additional trips required during special occasions like conduct of Examination/Science Exhibition etc. as per the first party requirements.
- (j) The second party is authorised to collect concessional rate of Re.1/- per student per trip and Rs. 100- per day will be deducted while making payment to the second party. If the Government decides to ply the buses free of cost and not at concessional rates, the second party is not entitled to collect any fee from the students from such date as directed by the Government. In such event, no deduction shall be made from the monthly rent payable to the second party.

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- (k) The second party shall operate the buses for the first party exclusively for the students and should not sub-lease / transfer his right to any other operator / any other party.
  - (l) The second party has to attend to FC work and other major maintenance of the buses at the due date and has to make alternate arrangement for plying of the buses during such period.
  - (m) As the buses are prevented from plying for other purposes, the second party is entitled for payment during vacation period after deducting the diesel cost corresponding to the Diesel consumption for the running distances of buses
  - (n) For smooth operation of the said Scheme, the first party shall obtain block sanction and make monthly payments by 20<sup>th</sup> of every month to the second party.
  - (o) Whenever the second party is unable to operate or there occurs a break-down of any bus on any particular day, the second party has to make alternative arrangement within half an hour for the trip. Failure to do so shall attract demurrage of Rs.3000/- per day per bus and the proportionate payment from monthly rent will be deducted along with demurrage of Rs.3000/- per day.
  - (p) If a bus is not operated for more than 3 days continuously, then the first party can allot the work to some other party and cancel the agreement with the defaulting bus operator.
  - (q) In case any dispute arises about the non- performance or efficiency in service, the dispute shall be referred to the sole arbitration of the Secretary to Government, Transport Department whose decision shall be final and binding on all the parties.
  - (r) This agreement shall be in vogue till the expiry of the existing permit which has been issued in the name of Director of School Education.
  - (s) All the buses plied under the said Scheme shall be comprehensively insured covering the benefits provided under the Insurance policy.
  - (t) An annual increase of 10% in the monthly rent excluding diesel cost may be admissible.
  - (u) For effective monitoring, a separate Transport Monitoring Cell shall be created in the Directorate of School Education. A separate G.O. shall be issued in this regard
  - (v) Separate buses for boys and girls shall be plied.
  - (w) Separate sign boards for the stopping of the buses under the said Scheme shall be erected in identified points in the routes.
  - (x) The timings of the special buses for boys and girls may be arranged separately with a gap of ten minutes for Girls bus in advance.
  - (y) Identity cards shall be issued to the students by the competent authorities authorized by the Director of School Education and the students are allowed only with the identity cards with or without uniform.
  - (z) The safety and security of the students shall be the top most priority during transportation and all measures for safety and security shall also be scrupulously adhered to.

  
UNDER SECRETARY TO GOVERNMENT (EDUCATION)