

From, Smt. Bandana Mohapatra, OES-(SB)(Gr-A)(ST)
DEO-cum-District Project Coordinator,
Samagra Shiksha, Khordha.

To All the Block Education Officers/Headmasters/Headmistress.
Khordha District .

Sub: Modalities for Teaching Learning Programme " ଶିକ୍ଷା ସଂଯୋଗ " .

Madam/Sir,

With reference to the subject cited above, I am to intimate that Govt. of Odisha has issued various measures including extension of lockdown period for ensuing social distancing so as to prevent the spread of COVID-19. Keeping in view of this, our schools will remain closed till Dtd.16.06.2020 as per the instruction issued by Govt. of Odisha. In the above circumstances District Education Office & Samagra Siksha, Khordha has finalized some modalities to keep in touch with our children and engage them in teaching learning process through WhatsApp groups by a programme named " ଶିକ୍ଷା ସଂଯୋଗ " .
Based on the frequent discussions made with BEOs, ABEOs/CRCCs and HMs of Some schools through zoom cloud meeting application, I am happy to intimate you that WhatsApp groups are now being created class wise at School level adding students from Class II to Class X in their promotional classes in all 10 Blocks and ULBs and the teaching learning process will be started from 19th April'2020 and continue till 20th June'2020 which may be extended keeping in view of the demand of the situation.

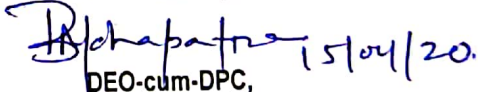
Students may be intimated to access the books and e-content after downloading the DIKSHA mobile from the Google play store. They also be intimated to access the Ujjwala and Utthan books/worksheets through the mobile application named as Ujjwala & Utthan-Odisha from google play store.

The details of time table and modalities are annexed herewith for ready reference and implementation of the above said programme at field level. The time schedule and the instructional hours mentioned in the time table may be flexible as per the learning needs of the students. It is pertinent to mention here that the regular classes will be held as per the scheme after reopening of the schools.

In this above connection, you are instructed to issue the instructions to HMs/ Teachers through ABEOs and CRCCs accordingly and to ensure the implementation of same in your Block/ULBs. Further instructions will be issued later if felt necessary

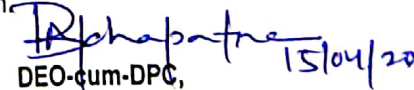
Yours faithfully,

Encl:As above


DEO-cum-DPC,
District Education Office , Khordha

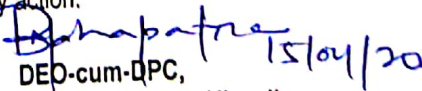
Memo. 3420 /DEO/ Dt.15.04.2020

Copy submitted to the Collector and DM, Khordha for favour of kind information.


DEO-cum-DPC,
District Education Office , Khordha

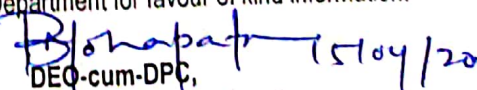
Memo. 3421 /DEO/ Dt.15.04.2020

Copy submitted to the Director, Secondary Education, Odisha, Bhubaneswar / Director, Elementary Education , Odisha, Bhubaneswar / SPD, OSEPA, Bhubaneswar for favour of kind information and necessary action.


DEO-cum-DPC,
District Education Office , Khordha

Memo. 3422 /DEO/ Dt.15.04.2020

Copy submitted to the Addl. Secretary to Govt, School and Mass Education Department for favour of kind information.


DEO-cum-DPC,
District Education Office , Khordha

MODALITIES TO BE FOLLOWED DURING SUMMER VACATION

Implementation Phases and Time line

<u>Phase</u>	<u>Time Line</u>
Phase I	19th April to 25th April 2020
Phase II	26th April to 2nd May 2020
Phase III	3rd May to 9th May 2020
Phase IV	10th May to 16th May 2020
Phase V	17th May to 23rd May 2020
Phase VI	24th May to 30th May 2020
Phase VII	31st May to 6th June 2020
Phase VIII	7th June to 13th June 2020
Phase IX	14th June to 20th June 2020.

ROLES AND RESPONSIBILITIES OF THE MENTORS

The Following BEOs and the Headmasters of the schools will work as mentors of the groups as mentioned below. They will support and meet the queries made by the RPs in order to develop instructional materials and worksheets for different phases so that one uniform pattern can be followed on deliverance of the programme.

Sl.No.	Name of the BEO and HM	Mentor of the Group /Subject		
		Primary(I-V)	Upper Primary(VI-VIII)	Secondary(IX-X)
1	Snigdha Mishra, BEO, Baliana			
2	Brajkishore Royguru, HM, Pubusahi HS, Khordha block		RP Group G. Sc.	SSG
3	Maheswar Sahoo, BEO Balipatna			
4	Madhab Chandra Dash, HM, Anchalik HS, Itipur, BBSR block		RP Group So. Sc	English
5	Jully Mangaraj, BEO, Begunia			
6	Sushree Sangita Panda, HM, Govt HS, Unit-I, BBSR			SCL
7	Sanatan Jalli, BEO, Banpur	RP Group Class III	RP Group Mathematics	
8	Rashmibala Parida, HM, CS PUR, Phase- I, BBSR			
9	Sasmita Mali, BEO, Bhubaneswar	RP Group Class V	RP Group English	
10	Sonamika Roy, HM, Capital HS, BBSR			
11	Jitendra Kumar Nayak, BEO, Chilika			Math and SCP
12	Asish Kumar Panda, HM, SDP BP, Bachhera			
13	Ramesh Chandra Khatai, BEO, Jatni		Upper Primary(VI-VIII) odia	
14	Pradeep Ku Sarangi, HM, BD BP, Tangi			
15	Baidyanatha Sahoo, BEO, Khordha	RP Group Class I, II and IV		
16	Arjun Sahu, HM, Willkishan Nagar, Khordha			
17	Madhusudhan Mallick, BEO, Tangi			
18	Himansu sekhar Mohapatra, HM, Rameswar Hs, Rameswar, Tangi			FLO & SSH

Preparation of Instructional material and Responsibility of Resource Persons

- The RPs will prepare 3 worksheets in each subject for each phase which will be mainly short answer type may be completion or supply type bearing 15 marks along with clear-cut instructions for students for their active participation. The answer sheets are also to be prepared simultaneously. They will also prepare audio clips

explaining the contents basing on which worksheet will be prepared. The activity on each subject may be limited to 1 hour each day or may be decided by the subject teachers in consultation with the Headmasters keeping in view of the learning needs of the students.

02. Instructional materials prepared are to be divided into 9 phases along with three worksheets in each subject for each phase.
03. Instructional materials should be based on fundamental learning objectives.
04. Worksheets of Ujjwal and Uthhana will be taken into consideration during preparation of worksheets for different phases.
05. The worksheets will be followed by the answer sheets after some hours so that the children capable to accomplish their assignments will refer answer sheets for assessment at their own and who cannot do at their own may also refer for completion of their assignments and also assess

Process to be adopted to deliver instruction materials and worksheets at School level

WhatsApp group

06. After preparation of materials, the concerned BEO and the HM (Mentor of the Group) will share the worksheets and the answer sheets along with instructional materials to other BEOs, who will in turn share the same to the class teachers through ABEOs and CRCCs.
07. The ABEOs and CRCCs will ensure the instructional materials should reach at every class wise WhatsApp groups of each school created for this programme.
08. The Class wise time table enclosed herewith will be followed. The BEOs, ABEOs and CRCCs will ensure the transmission of the same to all HMs of their respective Blocks and clusters.

Role of School HMs/ Class Teachers/Subject teachers

09. The HM of every School should ensure the participation of his/her students through the WhatsApp group's created class wise. The response of the parents/guardians should be noted by the HM and shared to the authorities through proper channel.
10. Third language will be taught in the respective class wise WA grs.as per instruction of H.M of concerned Schools.
11. As discussed, In case of schools not having the upper primary class VI & secondary class IX, the HMs of the concerned schools will intimate the class teacher of class V to create separate groups for class VI in the same school and to add the children of the class V for the year 2019-20 in their promotional class VI and class VIII for the year 2019-20 in their promotional class IX, as the case may be. The BEOs will ensure through their ABEOs and CRCCs to add the subject teacher of the nearest school where the students are likely to be admitted in the promotional classes in the group.
12. Though instructional hours will be suggested in time table there may be flexibility. Teachers can go for any instruction after that and respond to the queries made by the students.
13. Teachers can send the relevant links to the students which will be shared in the group from time to time. They may also send any relevant link useful for instructional purposes. But it should be taken care of that the groups should not be crowded with links as the same may create confusion among students.

Role of Students and Parents/Guardians

14. The student should be advised to use note books subject wise to complete their assignments and produce the same before the subject teachers after reopening of the schools.
15. The students will make assessment of their assignments at their own in accordance with the answer sheets or may get these checked by their parents/guardians if possible. The students will be intimated to obtain the signatures of their parents/guardians on their answer copies.
16. Students may be intimated to access the books and e-content after downloading the DIKSHA mobile from the Google play store. They also be intimated to access the Ujjwala and Utthan books/worksheets through the mobile application named as Ujjwala & Utthan-Odisha from google play store. To download the contents mentioned above the mobile phone must have internet connection.

The above said instructions are meant for BEOs, ABEOs RPs, HMs, Class teachers and other subject teachers. All concerned should go through these instructions and the same should be followed in letter and spirit.

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=2		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Ganita	Bhasa	Paribesh Vigyana
TUESDAY	Ganita	Bhasa	Paribesh Vigyana
WEDNESDAY	Ganita	Bhasa	Drawing
THURSDAY	Ganita	Bhasa	Paribesh Vigyana
FRIDAY	Ganita	Bhasa	Paribesh Vigyana
SATURDAY	Ganita	Bhasa	Drawing

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=3		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Ganita	Bhasa	English
TUESDAY	Ganita	Bhasa	English
WEDNESDAY	Ganita	Bhasa	Drawing
THURSDAY	Ganita	English	Paribesh Vigyana
FRIDAY	Ganita	English	Paribesh Vigyana
SATURDAY	Ganita	Drawing	Paribesh Vigyana

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=4		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Bhasa	Ganita	Paribesh Vigyana
TUESDAY	Ganita	English	Paribesh Vigyana
WEDNESDAY	Englisg	Ganita	Bhasa
THURSDAY	Ganita	Bhasa	Paribesh Vigyana
FRIDAY	English	Ganita	Bhasa
SATURDAY	Ganita	English	Paribesh Vigyana

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=5		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Bhasa	Ganita	Paribesh Vigyana
TUESDAY	Ganita	English	Paribesh Vigyana
WEDNESDAY	Engllsh	Ganita	Bhasa
THURSDAY	Ganita	Bhasa	Paribesh Vigyana
FRIDAY	English	Ganita	Bhasa
SATURDAY	Ganita	Engllsh	Paribesh Vigyana

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=6		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Odia	Math	SSG
TUESDAY	GSC	English	SSH
WEDNESDAY	Odia	Math	SSG
THURSDAY	GSC	English	SSH
FRIDAY	Odia	Math	Drawing
SATURDAY	GSC	English	TLS/TLH

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=7		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	Math	SSH	Odia
TUESDAY	English	GSC	SSG
WEDNESDAY	Math	SSH	Odia
THURSDAY	English	GSC	SSG
FRIDAY	Math	SSH	TLS/TLH
SATURDAY	English	GSC	Drawing

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=8		
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)
MONDAY	English	GSC	SSH
TUESDAY	Math	SSG	Odia
WEDNESDAY	English	GSC	SSH
THURSDAY	Math	SSG	Drawing
FRIDAY	English	GSC	SSH
SATURDAY	Math	Odia	TLS/TLH

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=9			
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)	Session IV (11 AM to 12 PM)
MONDAY	Math	FLO	SSG	SLE
TUESDAY	Math	SLE	SSH	SCP
WEDNESDAY	FLO	Math	SLE	SCL
THURSDAY	SLE	SSH	SCP	FLO
FRIDAY	Math	SCL	FLO	SSG
SATURDAY	SLE	FLO	Math	TLS/TLH

TIME TABLE TO BE FOLLOWED TILL OPENING OF SCHOOL

CLASS	CLASS=10			
DAY/ SESSION	Session I (8 AM to 9 AM)	Session II (9 AM to 10 AM)	Session III (10 AM to 11 AM)	Session IV (11 AM to 12 PM)
MONDAY	FLO	Math	SLE	SSG
TUESDAY	SLE	SCP	Math	SSH
WEDNESDAY	Math	FLO	SCL	SLE
THURSDAY	SCP	SLE	FLO	TLS/TLH
FRIDAY	SCL	SSG	Math	FLO
SATURDAY	FLO	Math	SLE	SSH